

So You Need to Write a Letter of Support for an Award and you're not sure what to say!

Here are some suggestions to help you support the application, ensure a positive decision is made by the Awards Committees and provide information to be included in the congratulatory letter.

We know all Guiders are conscientious, extra-special ladies who fulfill their registered positions with efficiency, dedication and skill. It is the extra effort, beyond the duties and activities of the average Guider, which qualifies them for a Guiding Award.

Tell us how this particular Guider shows her dedication to Guiding. Tell us what, when, where, and how she gives extra effort to:

- Enrich girl's program
- Work on special projects in her Unit, District, or Area
- Takes other Units to camp
- Organizes rallies, camps, day in the park events, fund raising, food drives, skating parties, etc.

Tell us why she is extra special, conscientious, efficient, dedicated and skilled in her approach to Guiding with girls or with adults. For example:

- Has she driven others to trainings, to meetings, to camps?
- Has she stepped in when someone was ill?
- Has she taken on several jobs at the same time?
- Does she have conflict resolution skills?
- Is she full of ideas? Have a bubbly personality? Does she delegate well?
- Is she fun to be with? Is she a supporter rather than a leader? Does she: persevere, have a sense of humour, enjoy other Guiders and girls? Is she open to ideas, training and positive in her outlook?

We'd like to hear a little about her life outside Guiding:

- Is she married, with children?
- Is she involved in her children's and husband's activities?
- Is she involved in any community or church organizations other than Guiding?
- Any personal involvement helping or enriching the lives of others.
- Any spontaneous personal acts of assistance or kindness.

The more we can learn about her, the better! Don't worry about listing the positions she has held, as we have her Member Profile to tell us that. It is quite all right to use point form to describe her if preferred. Hopefully these ideas will help you get started and will make a happy task even more fun.