

ADVENTURE EQUIPMENT USAGE FORM

Lougheed Area Girl Guides of Canada

26545 Whonnock, BC

Contact People: Cindy Corney – 604-820-3920 or corney36@hotmail.com

Date _____

BORROWER'S INFORMATION

Unit _____

Contact Person _____

Address _____

Phone _____ Fax _____

Email _____ IMIS Number _____

USAGE INFORMATION

Pick up time/date _____

Return time/date _____

Location of

Pick up _____

Drop off _____

ITEM	QUANTITY	ITEM NUMBERS	TOTAL
LG Snowshoes			
SM Snowshoes			
Backpacks			
Lightweight Stoves			
Lightweight Pots			
Backpackers Oven			
Tents			
Totals			

FORM OF LATE FEE CHARGE OR CLEANING FEE

Cheque

Invoice to District

*Make cheques payable to
GGC – Lougheed Area*

USAGE AGREEMENT

- *A \$50 deposit cheque will be held uncashed and returned upon return of equipment.*
- *Equipment must be picked up by requested prearranged time and returned by prearranged time and day.*
- *Request must be made at least 5 days prior to pick-up date.*
- *Borrower's that do not return equipment on time will accrue a daily late fee charge of \$ 25 per day.*
- *Borrower's that do not return equipment clean will be billed an additional cleaning fee of \$25.*
- *Unit will be held responsible for all damaged and missing equipment and will be invoiced by Area for all costs.*

Borrower's Signature _____ Date _____

FOR AREA USE ONLY: Equipment Pick-up and Return Location _____

Late Fee Charge or Cleaning Fee Charge \$ _____

Authorization Signature _____

Picked Up By:
(Print) _____

(Signature) _____

Returned By:
(Print) _____

(Signature) _____