

Adventure Equipment Usage Form

Lougheed Area Girl Guides of Canada

Contact: Camping Advisor (camping@girlguideslougheedarea.org)

Borrower's Information

Contact Person: _____
Unit: _____
Phone: _____
Email: _____
iMIS Number: _____

Date: _____

Requesting Equipment For Following Dates:

From: _____ To: _____

Item	Qty Available	Request To Borrow	Returned
Sleep Mat (lt wt, compact)	8		
2-person backpacking tents	16		
3-person backpacking tents	4		
Small snowshoes	9		
Medium snowshoes	12		
Large snowshoes	12		
Mid-Calf Gaiters	23		
outback oven	3		
backpacking stoves	11		
lightweight pot and dish sets	8		
backpacks	20		
dromedary bags	4		
dry sacks (8 litre)	4		
dry sacks (10 litre)	14		
dry sacks (20 litre)	8		
dry sacks (35 litre taper)	10		
igloo makers	4		
Scout tarps	4		
SPOT Gen3	1		
Bear Cashe	2		
Coleman stoves	3		
Coleman ovens	4		
Adventure First Aid kit	3		

FOR AREA USE ONLY

Usage Information

Pick-Up Date: _____
Pick-Up Location: _____
Picked-Up By: _____
Signature: _____

Return Date: _____
Return Location: _____
Returned By: _____
Signature: _____

Condition of Equipment Returned: _____

Late Charge/Cleaning Fee

Late Fee or Cleaning Charge: _____
Authorization Signatures: _____
☐ Cheque
☐ Invoice to District: _____

Make Cheques Payable To:
Girl Guides of Canada - Lougheed Area

Usage Agreement:

- A \$50 deposit cheque will be provided when items are picked up
- Requests must be made at least 7 days prior to the pick-up date
- Equipment must be picked up and returned by requested pre-arranged date/time.
- Units who do not return equipment on time will be billed a late fee of \$5/day
- Units who do not return equipment clean and dry will be billed a cleaning fee of \$25
- Units will be held responsible for all damaged and missing equipment, and their district will be invoiced by Lougheed Area.
- Fees will be taken out of the deposit, with the remainder being charged to the district

Signature: _____

Date: _____