

GIRL GUIDES OF CANADA - LOUGHEED AREA CAMPING ADVISER JOB DESCRIPTION

PURPOSE:

The role of the Lougheed Area Camping Adviser is to promote camping opportunities and give support and mentoring to Guiders when needed.

QUALIFICATIONS:

The Camping Adviser will be fully conversant with the Vision and Mission of Girl Guides of Canada - Guides du Canada. She will be an enthusiastic advocate for Guiding within Lougheed Area. Must hold at minimum OAL Residential and Tenting experience. She must have good communication skills, be approachable and enthusiastic to share skills and knowledge about camping with both girls and adult members and must have a love for the outdoors.

MEMBERSHIP:

Nominated by either herself or a member of the Area, the Camping Adviser will be chosen by a selection committee and appointed by the Area Council.

TERM OF OFFICE:

A Camping Adviser is appointed for a term of 3 years, commencing on the date she assumes responsibility for the position.

RESPONSIBILITIES:

1. To be responsible for the Area Camping Committee which includes all District Camping Advisers and to chair regular meetings with these members.
2. To attend regular Area Council meetings and to give a report on your committee work.
3. Distribute information on upcoming events and opportunities regarding camping, including international, inter-provincial and provincial for both girl and adult members.
4. To be responsible for planning Area camping events for all branch levels from Sparks to Rangers, and to prepare budgets for each event.
5. Ensure opportunities are made available for Guiders to expand their camp skills which will allow them to expand the knowledge to the girls.
6. Ensure opportunities are offered to experienced Guiders to continue to expand their camping knowledge base and skill set.
7. Maintain the Area adventure camp equipment which includes lending it out and keeping track of returning the equipment, repairs when required and planning for future equipment needs based on upcoming area camping events.
8. Work with the Area Training Adviser and Committee to promote and organize camping related trainings.
9. Prepare and submit a report annually which will be included in the Area Annual report.
10. Participate in the Area Budget process, especially where it concerns the Camping Committee.
11. To communicate with Area Council and your committee to let them know when you are going to be unavailable.
12. To attend Provincial trainings and conferences when required.
13. To circulate relevant information and respond in a timely manner.